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| http://www.stoursailingclub.co.uk/wp-content/uploads/2014/12/Stour-Sailing-Club-Logo1.png | STOUR SAILING CLUB |

**Terms and Conditions for use of the Clubhouse Parlour**

Please ensure you are fully aware of the following requirements when booking the Clubhouse Parlour for a private function.

**NOTE** – contact details for all Committee Members is on the noticeboard at the top of the stairs.

* Please bring your own tablecloths, tea towels, etc.
* The room must be left in a clean state, floors swept, surfaces wiped down, etc.
* If you use the oven and hob they must be cleaned as well.
* Please take home all food items that you brought into the Clubhouse.
* Please dispose of all rubbish items, including bottles yourself and not leave it in the Clubhouse.
* Close all windows and doors before you leave.
* If you have turned up the heating ensure it is returned to 18 degrees
* Ensure you leave the Clubhouse by midnight at the latest.
* Please respect our neighbours and leave quietly.
* Turn off all lights.
* Lock the front door and post the key through the letterbox.

Please note that if the room and any areas within the room have not been left in a clean and tidy state you may be liable to pay a cleaning fee.

If any aspects of using the parlour have not been completely followed you may not be allowed any future bookings.

A member of the SSC Management Committee will contact you if there are any queries.